

REPORT TO	ON
Full Council	22 November 2017

September 2017



TITLE	REPORT OF
Safeguarding Training	Denise Johnson

Is this report confidential?	No
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### 1. PURPOSE OF THE REPORT

The report invites full Council to formally adopt a requirement for all new applicants for a driver's licence to complete appropriate online Safeguarding training prior to their application being granted; and for all licensed drivers to successfully re-take the above training prior to renewal of their licence and in accordance with certain criteria defined by the authority.

### 2. RECOMMENDATIONS

Members of full Council are formally requested to endorse the replacement of the current section 5.9 of the Licensing Policy with new wording set out in section 10 of the attached report, which will:

- 2.1 require all new applicants for a Hackney Carriage or Private Hire Driver's Licence to satisfactorily complete the online / e-learning training course on Child Sexual Exploitation (2017) run by the Lancashire Safeguarding Children's Board; and for all new applicants to provide proof of the successful completion of this online course as part of the application process;
- 2.2 require all drivers currently licensed with this authority to re-take and provide documentary evidence of successful completion of the above course prior to each subsequent renewal of their licence;
- 2.3 require all applicants (ie whether a new applicant or an existing licence holder seeking to renew their licence) to provide evidence of successful completion of the above course which is dated within a 3 month period prior to the date on which a new application or application for renewal is made;
- 2.4 require that, in all cases, the online test referred to above shall be taken under officer supervision at the Civic Centre and only upon production of proof of identity; and
- 2.5 require (subject to suspension for non-compliance) any licensed driver to complete a training course within a reasonable period of up to 3 months when obliged to undertake one by the Licensing Authority.

### 3. CORPORATE PRIORITIES

The report relates to the following corporate priorities

Clean, green and safe	x	Strong and healthy communities	
Strong South Ribble in the heart of prosperous Lancashire		Efficient, effective and exceptional council	x

#### 4. BACKGROUND TO THE REPORT

- 4.1 On 17 October 2017, members of the General Licensing Committee received a report proposing the formal adoption of a range of measures to introduce robust testing of drivers' understanding of Safeguarding issues. These proposals would require all new applicants for a driver's licence to successfully complete an online training course provided by the Lancashire Children's Safeguarding Board. The test would need to be taken at the Civic Centre and on production of suitable identification. Current licensed drivers would also be obliged to undergo the testing when renewing their licences (ie every 3 years).
- 4.2 The report set out details of a consultation exercise with the trade which had taken place throughout the month of August 2017. A summary of the consultation responses for each proposed Policy change is set out at section 9 of the attached report.
- 4.3 A copy of the report submitted to members of the General Licensing Committee (along with an associated appendix) is attached to this covering report.
- 4.4 After due consideration, the General Licensing Committee agreed with the officer recommendation to adopt the proposed measures, and confirmed its intention to forward the report to full Council on 22 November 2017 for formal adoption.

#### 5. WIDER IMPLICATIONS AND BACKGROUND DOCUMENTATION

##### 5.1 Comments of the Statutory Finance Officer

There are no financial implications to this report.

##### 5.2 Comments of the Monitoring Officer

It is imperative that all drivers licensed by this authority attend CSE training as they are in direct daily contact with some of the most vulnerable members of our society. As such licensed drivers are ideally placed to assist all those agencies who have a statutory responsibility to safeguard the vulnerable. Drivers can also be vulnerable and need to know how to protect themselves. Any changes to the Licensing Policy have to be ratified by Council.

<b>Other implications:</b>	
▶ <b>Risk</b>	CSE is a major risk to the authority and its residents, and it is appropriate for all licensed drivers to provide some evidence of understanding of CSE and its implications. This report seeks to address this issue.
▶ <b>Equality &amp; Diversity</b>	None
▶ <b>HR &amp; Organisational Development</b>	None
▶ <b>Property &amp; Asset Management</b>	None
▶ <b>ICT / Technology</b>	None

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## 6. BACKGROUND DOCUMENTS

Attached report to General Licensing Committee on 17 October 2017 – Safeguarding Training  
Appendix 1 – certificate of LSCB course completion

SMT Member's Name – Denise Johnson  
Job Title - Director of Development, Enterprise & Communities

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